



SYSTEM ADMINISTRATOR I

Department: Systems Operations

Location: DC2 – Maitland, FL

Work Status: Full-time, Exempt

Reporting to: Systems Operations Manager

Job Description:

A System Administrator I is primarily responsible for responding to, and resolving, high level administration support tickets as well as maintaining HostDime's datacenter and infrastructure. The individual is also directly responsible for supporting advanced systems such as custom cluster server configurations, VPS infrastructure and cloud-based computing platforms. Secondary duties include contributions to company resources, development or refinement of company procedures and participation in projects that benefit the company as a whole.

Essential functions include, but are not limited to:

- Responsible for provisioning, installation/configuration, operation and maintenance of datacenter hardware, software, and related infrastructure
- Maintain an expertise in the area of system administration including industry trends, strategies, and products to ensure that HostDime assets are effectively and efficiently used
- Perform system administration labor via internal helpdesk tickets, monitoring software, and project tracking software
- Contribute to and moderate materials in company knowledge base and code repository
- Provision standard systems as needed
- Develop managed procedures as needed
- Attend all bi-weekly scrum meetings
- Be a positive role model for all other company staff

Qualifications:

- Exceptional computer and internet skills
- Strong knowledge of general IT skillset
- Experience with datacenter technologies in an administrative role
- Must have extensive experience using and troubleshooting cPanel and Plesk
- Knowledge of IP protocol suite and a general understanding of the OSI model
- Experience with troubleshooting LAMP, HTML/PHP, IIS, MySQL and MSSQL
- Strong Linux command line skill along with configuration and file handling experience
- Ability to assemble and troubleshoot a multitude of hardware configurations
- Must be capable of working off hours/on-call as required
- Must be a U.S. Citizen and/or have authorization to work in the U.S.

Desired Skills:

- At least a year of experience managing Windows sever environments (2008 and 2012 preferred)
- At least two years of experience working in a web hosting environment
- Ability to work within an agile work environment
- Bash scripting experience (knowledge of other scripting languages a plus)
- Ability to learn new things quickly and adapt to the volatile technology landscape

Please visit HostDime.com for company information and contact Human Resources at hr@hostdime.com to inquire about this position